

BOEING COMPOSITES MALAYSIA

Procurement Agent

Responsibilities:

- Lead and manage comprehensive sourcing activities to meet ACM's strategic requirements
- Ensure the commodities and materials are well procured and stocked at the right quantity and time to support the operations
- Develop detailed material planning and generate purchase orders through an ordering system, material forecasts, demand reports, and historical usage data
- Resolve complex issues including non-conformance of materials, supplier discrepancies, and shortages with a proactive approach
- Maintain and ensure accurate, up-to-date material data and pricing in the system
- Coordinate with stakeholders to arrange material transportation and follow up meticulously to ensure timely delivery
- Engage with suppliers to address performance issues and assist internal stakeholders in resolving such issues effectively
- Issues Requests for Proposals/Quotes and performs proposal fact-finding and price and cost analysis
- To develop and implement suppliers' strategies through active engagement with suppliers
- To initiate and execute supplier improvement activities and integrate results into contracting strategies

Requirements:

- Bachelor's degree in Business Management or a related field. A Master's degree is preferred
- Minimum of 5 years of experience in data analysis, business intelligence, or a related field
- Has a solid understanding of procurement processes and possesses strong analytical skills
- Proven experience in establishing and maintaining strong relationships with suppliers
- Strong project management skills, with the ability to manage procurement projects, timelines, and deliverables effectively
- Possess a positive attitude, strong work ethic, and a commitment to continuous learning and growth
- Possess the ability to review contractual terms and facilitate relevant negotiations

Kindly contact or send your resume to address below:

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