

## BOEING COMPOSITES MALAYSIA

# IT Technician

### Responsibilities:

- Setup and install desktops/ laptops for users
- Manage, configure and install Active Directory, emails, internet access, IP telephone extensions and required software for users
- Install and maintain ACM networking infrastructure
- Maintain and manage ACM IT assets
- Responsible for data room cleanliness and tidiness to ensure security and safety
- Troubleshoot IT-related issues
- Perform hardware maintenance and security updates to Windows operating systems and Microsoft Office
- Monitor backup job status daily

### Requirements:

- Certificate/Diploma in Computer Science or Information Technology or equivalent
- Minimum of 1 year working experience in related fields
- Working experience in IT Technical Support would be an added advantage
- Good communication and interpersonal skills
- Willing to work on weekends and public holidays

**Kindly contact or send your resume to address below:**

Human Resources Department  
Boeing Composites Malaysia Sdn Bhd (411595-X)  
Lot 224, Kawasan Perindustrian Bukit Kayu Hitam  
06050 Bukit Kayu Hitam, Kedah Darul Aman.  
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